

February 3, 2017

TO: Members of the MAG Management Committee

FROM: Ed Zuercher, Phoenix, Chair

SUBJECT: **REVISED MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA**

Wednesday, February 8, 2017 - 12:00 noon
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

The agenda for the February 8, 2017, MAG Management Committee meeting has been revised to allow for additional estimated revenue for Federal Highway Administration (FHWA) sub-allocated funding that will be considered under agenda item #8, Federal Fiscal Year 2017 Closeout Programming - Amendment and Administrative Modification to the FY 2017-2021 MAG Transportation Improvement Program, and to the 2035 Regional Transportation Plan.

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. Members of the Management Committee may attend the meeting either in person, by videoconference or by telephone conference call. The agenda and summaries also are being transmitted to the members of the Regional Council to foster increased dialogue between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. A working lunch will be provided.

Please park in the garage under the building, bring your ticket, parking will be validated. For those who purchased a transit ticket to attend the meeting, Valley Metro/RPTA will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

50 Years of Serving the Region

City of Apache Junction ▲ Arizona Department of Transportation ▲ City of Avondale ▲ City of Buckeye ▲ Town of Carefree ▲ Town of Cave Creek ▲ City of Chandler ▲ Citizens Transportation Oversight Committee
City of El Mirage ▲ Town of Florence ▲ Fort McDowell Yavapai Nation ▲ Town of Fountain Hills ▲ Town of Gila Bend ▲ Gila River Indian Community ▲ Town of Gilbert ▲ City of Glendale ▲ City of Goodyear
Town of Guadalupe ▲ City of Litchfield Park ▲ City of Maricopa ▲ Maricopa County ▲ City of Mesa ▲ Town of Paradise Valley ▲ City of Peoria ▲ City of Phoenix ▲ Pinal County ▲ Town of Queen Creek
Salt River Pima-Maricopa Indian Community ▲ City of Scottsdale ▲ City of Surprise ▲ City of Tempe ▲ City of Tolleson ▲ Town of Wickenburg ▲ Town of Youngtown

**MAG MANAGEMENT COMMITTEE
REVISED TENTATIVE AGENDA
February 8, 2017**

COMMITTEE ACTION REQUESTED

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| 1. <u>Call to Order</u> | |
| 2. <u>Pledge of Allegiance</u> | |
| 3. <u>Call to the Audience</u> An opportunity is provided to the public to address the Management Committee <u>ON ITEMS THAT ARE NOT ON THE AGENDA THAT ARE WITHIN THE JURISDICTION OF MAG</u> , or non-action agenda items that are on the agenda for discussion or information only. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit. Please note that those wishing to comment on agenda items posted for action will be provided the opportunity at the time the item is heard. | 3. Information. |
| 4. <u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Management Committee on activities of general interest. | 4. Information. |
| 5. <u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk (*). | 5. Recommend approval of the Consent Agenda. |

ITEMS PROPOSED FOR CONSENT*

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| *5A. <u>Approval of the January 11, 2017, Meeting Minutes</u> | 5A. Review and approval of the January 11, 2017, meeting minutes. |
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- *5B. Project Changes - Amendment and Administrative Modification to the FY 2017-2021 MAG Transportation Improvement Program, 2017 Arterial Life Cycle Program, and, as Appropriate, to the 2035 Regional Transportation Plan

The Fiscal Year (FY) 2017-2021 Transportation Improvement Program (TIP) was approved by the MAG Regional Council on June 22, 2016, with the last modification approved at the January 25, 2017, Regional Council meeting. The 2017 Arterial Life Cycle program was approved by the Regional Council on June 22, 2016, with the last modification approved on August 31, 2016. Since then, additional changes and modifications have been requested by member agencies. Table A contains requests related to the Arterial Life Cycle Program. Table B contains requests related to highway and transit projects. On January 26, 2017, the MAG Transportation Review Committee recommended approval of the proposed project changes as noted in Table A and Table B. Please refer to the enclosed material.

- *5C. Town of Guadalupe Study Project for FY 2018-2020 Transportation Alternatives/Safe Routes to School Funding

The list of projects for FY 2018-2020 Transportation Alternatives/Safe Routes to School (TA/SRTS) funding was approved by the MAG Regional Council on January 25, 2017. An amount of \$23,508 remains available for programming in FY 2020. Recent local elections in the Town of Guadalupe included changes to the office of Mayor, which was subsequent to completion of the MAG process for programming FY 2018-2020 TA/SRTS funding. The Town of Guadalupe has requested acceptance of an application to utilize the available TA/SRTS funding for an FY 2020 study project in the amount of \$20,746. This project reflects the goals of the Mayor and Town Management supporting pedestrian and bicyclist safety, more specifically, that of school children walking and biking to school. Adding the Town of Guadalupe study project to the list of approved FY 2018-2020 Transportation Alternatives/Safe Routes to School

- 5B. Recommend approval of amendments and administrative modifications to the FY 2017-2021 MAG Transportation Improvement Program, the FY 2017 Arterial Life Cycle Program, and, as appropriate, to the 2035 Regional Transportation Plan.

- 5C. Recommend approval of adding the Town of Guadalupe study project in the amount of \$20,746 to the list of approved FY 2018-2020 Transportation Alternatives/Safe Routes to School projects for FY 2020.

projects for FY 2020 was recommended for approval on January 24, 2017, by the MAG Transportation Safety Committee and on January 26, 2017, by the MAG Transportation Review Committee. Please refer to the enclosed material.

*5D. Financial Auditor Selection for Maricopa Association of Governments

The Maricopa Association of Governments requested proposals from qualified firms of certified public accountants to audit MAG's financial statements for five consecutive years beginning in fiscal year 2017. In response to the Request for Proposals released in September 2016, MAG received six proposals from qualified certified public accountant firms. A multi-agency proposal evaluation team reviewed the proposals and on January 6, 2017, recommended to MAG that Heinfeld, Meech & Co., P.C. be selected to perform the financial audit at MAG for the period beginning FY 2017 with four one-year options to renew through FY 2021. Please refer to the enclosed material.

*5E. Social Services Block Grant Allocation Recommendations

Through a partnership with the Arizona Department of Economic Security (DES), the MAG Human Services and Community Initiatives Committee (HSCIC) prioritizes services to receive funding with locally planned Social Services Block Grant (SSBG) dollars. Services funded by SSBG assist the most vulnerable people in the region, including four target groups of Older Adults; People with Disabilities; People with Developmental Disabilities; and Adults, Families, and Children. The draft allocations were recommended for approval by the MAG Human Services Technical Committee on January 10, 2017, and the MAG HSCIC on January 19, 2017. Please refer to the enclosed material.

5D. Recommend approval of the selection of Heinfeld, Meech & Co., P.C. to perform the MAG annual financial audit for fiscal year 2017 with four one-year options to renew through 2021.

5E. Recommend approval to forward the Social Services Block Grant (SSBG) allocation recommendations for FY 2018 to the Arizona Department of Economic Security.

*5F. MAG FY 2017 US-60/Grand Avenue - Sun City Implementation Study

The Fiscal Year (FY) 2017 MAG Unified Planning Work Program and Annual Budget, approved by the MAG Regional Council in May 2016, includes \$150,000 to conduct the MAG FY 2017 US-60/Grand Avenue - Sun City Implementation Study. A Request for Proposals was issued on October 10, 2016, with a submittal deadline of November 22, 2016. MAG received two proposals. A multi-jurisdictional evaluation team reviewed the proposals and recommended to MAG the selection of Burgess & Niple, Inc., to conduct the US-60/Grand Avenue - Sun City Implementation Study. Please refer to the enclosed material.

*5G. Conformity Consultation

The Maricopa Association of Governments is conducting consultation on a conformity assessment for an amendment and administrative modification to the FY 2017-2021 MAG Transportation Improvement Program and 2035 Regional Transportation Plan. The amendment and administrative modification involve several projects, including Arterial Life Cycle Program projects. The amendment includes projects that may be categorized as exempt from conformity determinations. The administrative modification includes minor project revisions that do not require a conformity determination. Please refer to the enclosed material.

*5H. Consultation on Proposed Transportation Conformity Processes for the 2017 MAG Conformity Analysis

Federal and state conformity regulations require that MAG consult with federal, state, and local air quality and transportation agencies on proposed processes for the conformity analysis on the Transportation Improvement Program and Plan. MAG is distributing for comment the proposed processes to be applied beginning with the upcoming conformity analysis on the FY 2018-2022 MAG Transportation Improvement

5F. Recommend approval of the selection of Burgess & Niple, Inc., as the consultant to conduct the MAG FY 2017 US-60/Grand Avenue - Sun City Implementation Study.

5G. Consultation.

5H. Consultation.

Program and the 2040 Regional Transportation Plan. Comments regarding this material are requested by February 24, 2017. Please refer to the enclosed material.

*5I. Status of Remaining MAG Approved PM-10 Certified Street Sweeper Projects That Have Not Requested Reimbursement

A status report is being provided on the remaining PM-10 certified street sweeper projects that have received approval, but have not requested reimbursement. MAG has requested that street sweeper projects be purchased and reimbursement requests be submitted to MAG within one year from the date of the MAG authorization letter. This one year time period addresses Federal Highway Administration procedures to minimize inactive obligations and to assist MAG in reducing the amount of obligated federal funds carried forward in the MAG Unified Planning Work Program and Annual Budget. Please refer to the enclosed material.

*5J. Arizona Department of Transportation Red Letter Process

The MAG Regional Council approved the Red Letter Process in 1996 to provide early notification of potential development in planned freeway alignments. Development activities include actions on plans, zoning, and permits. The Arizona Department of Transportation (ADOT) has forwarded a list of 275 notifications from July 1, 2016, to December 31, 2016. ADOT is requesting that local municipalities visit with their respective staff and offices responsible to ensure participation in the Red Letter Program. Please refer to the enclosed material.

5I. Information and discussion.

5J. Information and discussion.

ITEMS PROPOSED TO BE HEARD

6. Revisions to the MAG Regional Misdemeanor Domestic Violence Protocol Model

The MAG Regional Misdemeanor Domestic Violence Protocol Model was developed to improve the way domestic violence offenders are

6. Recommend approval of the revisions to the MAG Regional Misdemeanor Domestic Violence Protocol Model.

arrested across the region. Each year the protocol is updated through a collaborative multidisciplinary review process. The revisions to the MAG Regional Misdemeanor Domestic Violence Protocol Model were recommended for approval by the MAG Regional Domestic Violence Council on December 1, 2016. Please refer to the enclosed material.

7. Consultant Selection for the Maricopa Region 9-1-1 Status Report and Outlook

The MAG 9-1-1 Study Committee has held four meetings since being established by the MAG Management Committee on September 14, 2016. The Study Committee has developed and approved a report on the Maricopa Region 9-1-1 system. The Study Committee has also given direction that a plan document, including technical and fiscal elements, be prepared. On January 25, 2017, the MAG 9-1-1 Study Committee recommended utilizing Federal Engineering, Inc., due to its specialized expertise and already being competitively selected through ProcureAZ, the State of Arizona's online procurement portal, to provide consultant assistance for a review of the planning and costs of the Maricopa Region 9-1-1 system. It is anticipated that the recommendation of the MAG Management Committee will be considered by the MAG Regional Council Executive Committee. Previously, MAG had allocated \$26,000 for a study effort, which did not proceed. The scope and budget are being developed and will be presented to the MAG Executive Committee. The amount is yet to be determined. Please refer to the enclosed material.

8. Federal Fiscal Year 2017 Closeout Programming - Amendment and Administrative Modification to the FY 2017-2021 MAG Transportation Improvement Program, and to the 2035 Regional Transportation Plan

A summary of the Federal Highway Administration sub-allocated funding that includes Congestion Mitigation and Air Quality Improvement Program (CMAQ), Highway Safety Improvement Program (HSIP-MAG), Surface Transportation Block Grant

7. Recommend approval for Federal Engineering, Inc., due to its specialized expertise and already being competitively selected through ProcureAZ, to serve as the consultant to review the planning and costs of the Maricopa Region 9-1-1 system, pending finalization of the scope/cost and approval by the MAG Regional Council Executive Committee.

8. Recommend approval of the 2/3/2017 option, and of the necessary amendments and administrative modifications to the FY 2017-2021 MAG Transportation Improvement Program, and as appropriate, to the 2035 Regional Transportation Plan.

Program (STP-MAG), and Transportation Alternatives (TAP-MAG) funding has been completed. It is determined that the MAG region is estimated to have federal funding that is available for the Closeout programming priorities as described in the Federal Fund Programming Guidelines and Procedures that were approved by the MAG Regional Council in June 2015. Options were developed for the Transportation Review Committee (TRC) to consider to address available funding. A recommendation noted as the TRC option to move forward was made by the TRC at the January 26, 2017, meeting. Since the January 31, 2017, mailout of the MAG Management Committee agenda, additional estimated revenue information provided by the Arizona Department of Transportation (ADOT) has been verified by MAG staff for the Federal Highway Administration (FHWA) sub-allocated funding. To utilize the additional estimated revenue amount provided by ADOT, MAG staff is proposing to add cost increases to two projects that authorized at the end of FFY 2016. This would be in addition to the Transportation Review Committee (TRC) recommendation on January 26, 2017. Please refer to the enclosed material.

9. Development of the FY 2018 MAG Unified Planning Work Program and Annual Budget

Each year, the MAG Unified Planning Work Program and Annual Budget is developed in conjunction with member agency and public input. The Work Program is reviewed each year by the federal agencies in the spring and approved by the Regional Council in May. To provide an early start in developing the Work Program and Budget, this presentation is an overview of MAG's draft proposed new projects for the FY 2018 Work Program. The draft budget timeline, the invitation for the Budget Webinar presentation on Thursday, February 16, 2017, at 1:00 p.m. in the MAG Cottonwood Room, and estimated dues and assessments with the final updated CPI-U for calendar year 2016 are included with the budget documents. Please refer to the enclosed material.

9. Information and discussion.

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| 10. <u>Legislative Update</u> An update will be provided on legislative issues of interest. | 10. Information, discussion, and possible action. |
| 11. <u>Request for Future Agenda Items</u> Topics or issues of interest that the Management Committee would like to have considered for discussion at a future meeting will be requested. | 11. Information. |
| 12. <u>Comments from the Committee</u> An opportunity will be provided for Management Committee members to present a brief summary of current events. The Management Committee is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action. <u>Adjournment</u> | 12. Information. |